
BULATS Business Language Testing Service



Cambridge ESOL BULATS Online FAQs
Configuring Internet Explorer

Contents

1.1	Introduction.....	3
1.2	Trusted Sites	4
1.3	Pop-up Blocker.....	5
1.4	Allowing access to local clipboard	6

1.1 INTRODUCTION

Certain security settings within Internet Explorer can cause elements of the BULATS Online application to function unexpectedly or appear to fail. This can affect both the Administration side of the system, and the candidate test. Typical symptoms include:

- Candidate test does not start after entering token
- Internet Explorer security messages regarding access to local clipboard
- Pop-up blocker messages and scripting warnings

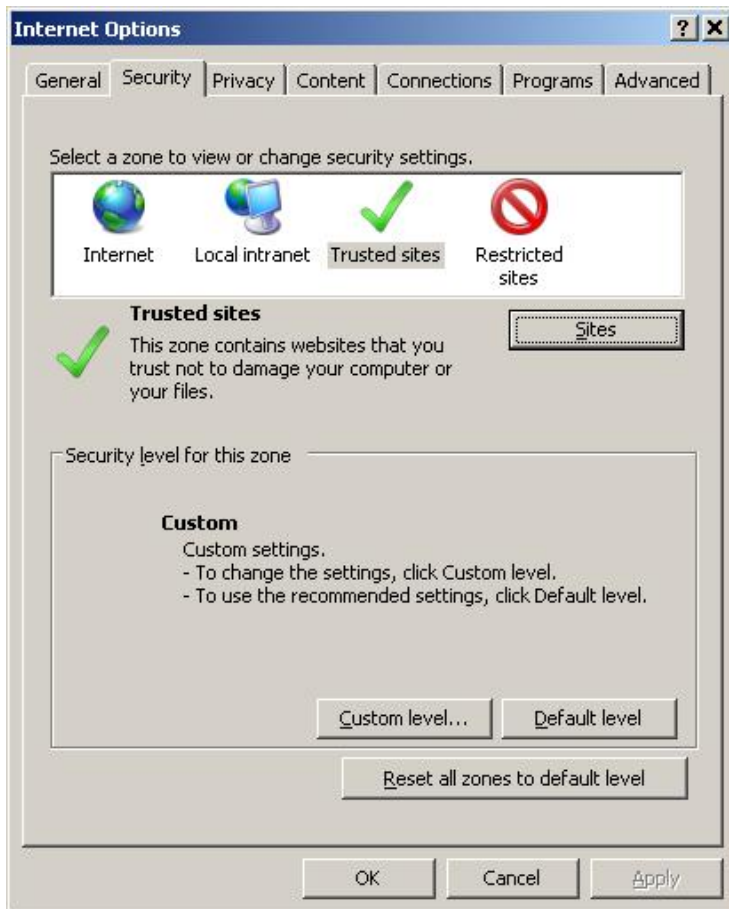
This document outlines the steps which should be performed to enable BULATS Online to work with IE. There are three tasks in total, Trusted Sites, Pop-up Blocker and Allowing access to local clipboard – each task should be performed on every PC which will be used for the BULATS Online Candidate Test. For PCs which will solely use the Administration site, step 1.4 is not required.

The document has been produced using Internet Explorer 7, however the steps also apply to version 6. Any differences in the procedure for IE 6 have been noted in the relevant section.

1.2 TRUSTED SITES

From within Internet Explorer, navigate to:

- Tools
- Internet Options
- Click the 'Security' tab



- Select the green tick 'Trusted Sites'
- Click **Sites**
- Click **Add**
- Add in the addresses for BULATS Online:

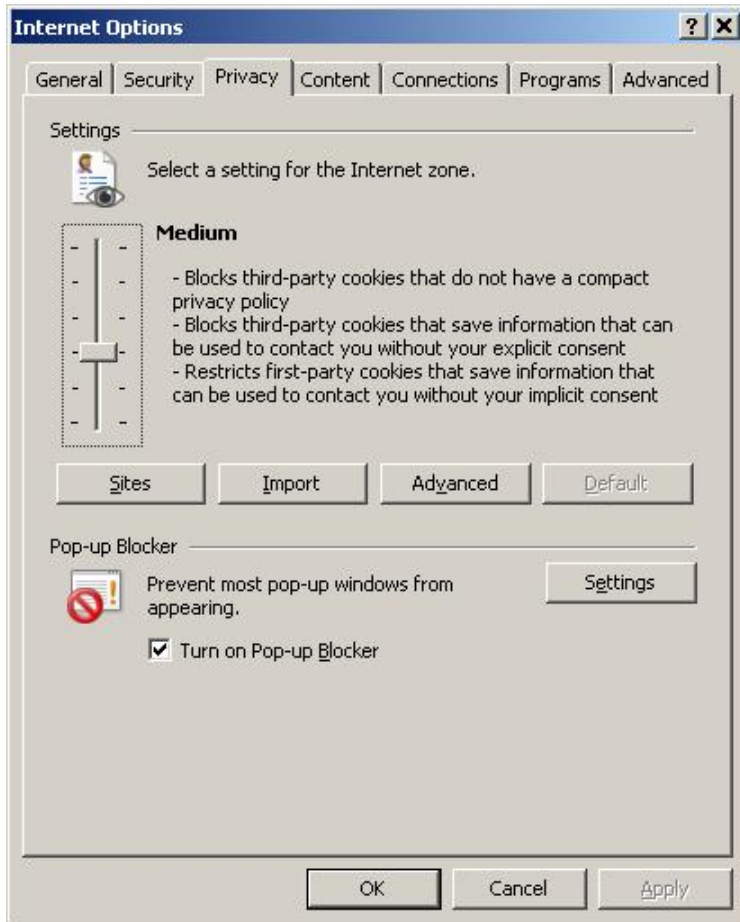
For PCs which will be used for admin functions: <https://admin.bulatsonline.org>

For PCs which will be used for the candidate test: <https://www.bulatsonline.org>

- Click **Close**
- Whilst 'Trusted Sites' is still highlighted, click **Default level** in the lower pane
- Use the slider to set the security level to **Medium-Low**. Please note, this only affects the websites listed in your Trusted Sites security zone.
- Click **OK**.

1.3 POP-UP BLOCKER

- From within the Internet Options screen, click the 'Privacy' tab



- Under the pop-up blocker section click **Settings**
- Add in the addresses for BULATS Online:

For PCs which will be used for admin functions: <https://admin.bulatsonline.org>

For PCs which will be used for the candidate test: <https://www.bulatsonline.org>

- Click **Close**
- Click **Apply**
- Click **OK**

1.4 ALLOWING ACCESS TO LOCAL CLIPBOARD

- Go to Tools -> Internet Options
- Go to the Security tab
- Select "Trusted sites" zone, then click on the **Custom level...** button
- Scroll down to "Scripting" section
- Ensure that under the "Allow Programmatic clipboard access" option, the "Enable" option is selected (checked).



- Click **OK** twice to exit from Internet Options

N.B In Internet Explorer v6 the option to enable is titled “Allow paste operations via script”, and in both versions of IE the option is disabled by default.

BULATS Online requires the access to be enabled as this allows the application to constantly clear the clipboard, thus helping to prevent copying and printing of the questions. Granting clipboard access to BULATS within your Trusted sites zone will only affect sites within that zone.

Alternatively, you could set this parameter to 'Prompt' and instruct all candidates to reply 'yes' to the question 'Do you want to allow this webpage to access your clipboard'



However this option is not generally recommended as it requires manual intervention on the candidate's part for the test to run.